



CHANGE OF HOURS FORM

Childs Full Name: _____

Educators full Name: _____ Effective From: _____

◆ Enrolment Details:

- Enrolment only effective once the fully completed form is received
- Enrolment effective upon receipt of Educators Police Vetting Result.
- Enrolment cannot be back dated.

Please enter in your enrolment hours below.

Attending Hours: (To be between 6 am - 8:30 pm)								
Days Enrolled	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Total Hours:
Start Time:								
Finish Time:								

Parent/Guardian Signature: _____

Date: ____/____/____

DO NOT FILL IF YOUR CHILD IS UNDER 3

◆ If your child is over 3 and you are entitled to receive 20 Hours ECE.

Please enter the number of 20 Hours ECE you are claiming each day through Seedlings in the box labelled **ECE Hours at Seedlings Education**.

If you are **not** please write how many ECE hours you are using at another service in the box labelled **ECE Hours at ANOTHER service**.

You must write the name of the other service as well as the hours your child attends there so we can be sure there is no overlap between their time there and with us.

3 - 5 Year Olds only - 20 Free ECE Hours								
20 Hours ECE is for up to six hours per day, up to 20 hours per week and there must be no compulsory fees when a child is receiving 20 Hours ECE funding. Please enter the total ECE Hours per day.								
<u>ECE Hours at Seedlings Education.</u>								
Days Enrolled	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Total Hours:
Seedlings Education:								
<u>ECE Hours at ANOTHER service:</u>								
Days Enrolled	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Total Hours:
Other Services:								

◆ 20 Hours ECE Attestation:

Is your child receiving 20 Hours ECE for up to six hours per day, 20 hours per week at this service? Yes No

Is your child receiving 20 Hours ECE at any other services? Yes No

Name of other service: _____

If yes to either or both of the above, please sign to confirm that:

- Your child does not receive more than 20 hours of 20 Hours ECE per week across all services.
- You authorise the Ministry of Education to make enquiries regarding the information provided in the Enrolment Agreement Form, if deemed necessary and to the extent necessary to make decisions about your child's eligibility for 20 Hours ECE.
- You consent to the early childhood education service providing relevant information to the Ministry of Education, and to other early childhood education services your child is enrolled at, about the information contained in this box.

Parent/Guardian Signature: _____

Date: ____/____/____

EXAMPLES OF HOW TO FILL THE ECE PART OF THE FORM IS ON THE BACK



Example of using 20 ECE hours with Seedlings

3 - 5 Year Olds only - 20 Free ECE Hours

20 Hours ECE is for up to six hours per day, up to 20 hours per week and there must be no compulsory fees when a child is receiving 20 Hours ECE funding. Please enter the total ECE Hours per day.

ECE Hours at Seedlings Education.

Days Enrolled	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Total Hours:
Seedlings Education:	4	4	4	4	4			20

ECE Hours at ANOTHER service:

Days Enrolled	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Total Hours:
Other Services:								0

◆ 20 Hours ECE Attestation:

Is your child receiving 20 Hours ECE for up to six hours per day, 20 hours per week at this service? Yes No

Is your child receiving 20 Hours ECE at any other services? Yes No

Example of using 20 ECE hours with another service

3 - 5 Year Olds only - 20 Free ECE Hours

20 Hours ECE is for up to six hours per day, up to 20 hours per week and there must be no compulsory fees when a child is receiving 20 Hours ECE funding. Please enter the total ECE Hours per day.

ECE Hours at Seedlings Education.

Days Enrolled	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Total Hours:
Seedlings Education:								0

ECE Hours at ANOTHER service:

Days Enrolled	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Total Hours:
Other Services:	4 (9-3)	4 (9-3)	4 (9-3)	4 (9-3)	4 (9-3)			20

◆ 20 Hours ECE Attestation:

Is your child receiving 20 Hours ECE for up to six hours per day, 20 hours per week at this service? Yes No

Is your child receiving 20 Hours ECE at any other services? Yes No

Name of other service: **The Rainbow Corner Early Learning Centre**

Example of SPLITTING 20 ECE WITH TWO SERVICES

3 - 5 Year Olds only - 20 Free ECE Hours

20 Hours ECE is for up to six hours per day, up to 20 hours per week and there must be no compulsory fees when a child is receiving 20 Hours ECE funding. Please enter the total ECE Hours per day.

ECE Hours at Seedlings Education.

Days Enrolled	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Total Hours:
Seedlings Education:	4		4					8

ECE Hours at ANOTHER service:

Days Enrolled	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Total Hours:
Other Services:		4		4	4			12

◆ 20 Hours ECE Attestation:

Is your child receiving **8** Hours ECE for up to six hours per day, **8** hours per week at this service? Yes No

Is your child receiving **12** Hours ECE at any other services? **12** Yes No

Name of other service: **The Rainbow Corner Early Learning Centre**